

No: IQAC-M/2017307

**Minutes of the meeting of IQAC of Sree Keralavarma College, Thrissur (07.03.2017) at
1:30**

Agenda:

1. Review of the functioning of the various cells/committees
2. Future plans/programmes of each cell/committee
3. Any other

Members present

Sl.No.	Name	Signature
1	Prof. C.M. Latha	Sd/-
2	Dr. T.D. Sobha	Sd/
3	Prof. C.K. Hariharan	Sd/
4	Dr. K. Rajeswari	Sd/
5	Prof. A.K. Ravikrishnan	Sd/
6	Prof. Dhanya V. Mukundan	Sd/
7	Dr. S. Bini	Sd/
8	Dr. S. Maya	Sd/
9	Dr. P.L. Lakshmi	Sd/
10	Prof. T.K. Ramakrishnan	Sd/
11	Prof. V.N. Harish	Sd/
12	Prof. K.G. Anoop	Sd/
13	Dr. C.R. Promod	Sd/
14	Prof. P.V. Rajasekharan	Sd/
15	Dr. T.D. Simon	Sd/

Following points were discussed and decisions were taken:

1. IQAC Co-ordinator Dr. T.D. Simon thanked all those who did a good job so far.
Feedback of students were taken and recorded.
2. Co-ordinator of Equal Opportunity Cell, Prof. Rajasekharan spoke of finding out enough money and the difficulties he had faced in the activities.
3. Prof. T.K. Ramakrishnan, Placement Cell Co-ordinator complained of the lack of infrastructure facilitates and the concerned problems like companies going back from the community. He cited the examples of FLAIR team.

4. The Co-ordinator of Research Promotion Cell, Dr. K. Jayanisha, highlighted the problems of not getting funds for national seminars and minor projects sanctioned, may be because of the failure of getting the re-accreditation.
5. Dr. C.R. Pramod, the Co-ordinator of Entry into Service Cell lamented the decline in interests of students to attend the PSC coaching.
6. Dr. Rajeswari, SC/ST Grievance Cell Co-ordinator point out a reluctance on the part of the society to attend such programmes.
7. Prof. R. Bindu, Co-ordinator of Anti-Sexual Harassment demanded more members in her cell as she is virtually working as one member team.
8. Website Committee Co-ordinator, Prof. V.N. Hareesh said the works were in full swing. A page is set for old students as well, he said. Possible misuses of such sites were also discussed. The possibility of taking students' feedback through college website was also discussed.
9. Dr. S. Bini, Scholar Support Programme Co-ordinator said there was a diary to record students' opinion and feedback. The money received from the authorities had been disbursed to the concerned departments. A mentoring session was held on January 25, 2017.
10. Dr. S. Maya of Women's Cell said many programmes were conducted despite of lack of funds. Inmates of girls' hostel make use of the women's gymnasium at a regular basis. Lack of clarity on fund is a severe headache, she said.
11. Prof. C.K. Prasannan, Co-ordinator of Students Welfare sought more clarity on his role.
12. Prof. Anoop, Scholarship Co-ordinator said students were properly informed of all scholarships available and any allegation otherwise was baseless.
13. Dr. Lekshmi, Co-ordinator of Remedial Coaching rued the lack of funds in this programme.
14. Dr. Dhanya V. Mukundan, the Co-ordinator of WWS spoke of the five members already selected. Since the fund has been granted, the external classes will be started very shortly, she said.
15. Prof. A.K. Ravikrishnan points out the necessity of recording all the activities of the respective cells in the college website.

No: IQAC-R/20170307

Action Taken Report

on the decisions of the IQAC meeting held on 07.03.2017

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sl.No.	Decision	Action taken
1	Completion of the amenities for differently abled students of the college.	Toilets for Physically Challenged students, constructed with funds from the UGC.
2	Awareness about the antiragging in the college.	Our college has formed an anti- ragging squad with sufficient teachers. Announcements at intervals, inside the college, about the consequences of ragging are being carried out. Posters against ragging, as per and strictly in accordance with UGC specifications, have been displayed at various places inside campus
3	Promotion of research in the college.	An IRB (Institutional Review Board) consisting of members from Languages, Humanities and Sciences has been constituted. It received research proposals from the faculty, examined its viability, methodological rigor, and ethical compliance.
4	Awareness to students about the entry into service/employability	PSC coaching program was jointly conducted by the Entry into Service Cell and SC/ST Grievance Redress Cell. Training classes were conducted for English, Mathematics, General Knowledge, Malayalam, and Mental Ability
5	Updating college website	Majority of the cells/committees have updated their works in the college website. A registration form for old students has been created in the website. An initiative has been taken to collect feedback from students to take through college website.

6	Necessity of recording all the activities for NAAC process.	The work for preparing SSR for submitting the same to NAAC is still going on, and is expected to be completed soon.
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This report is to be presented in the next IQAC meeting for its approval and feedback.

The IQAC Co-ordinator
Dr. T.D. Simon
Assistant Professor of
Economics

Chairperson of the IQAC
Prof. C.M. Latha
Principal